



Receipt of Suspended Excisable Goods User Manual

Dhareeba Tax Portal

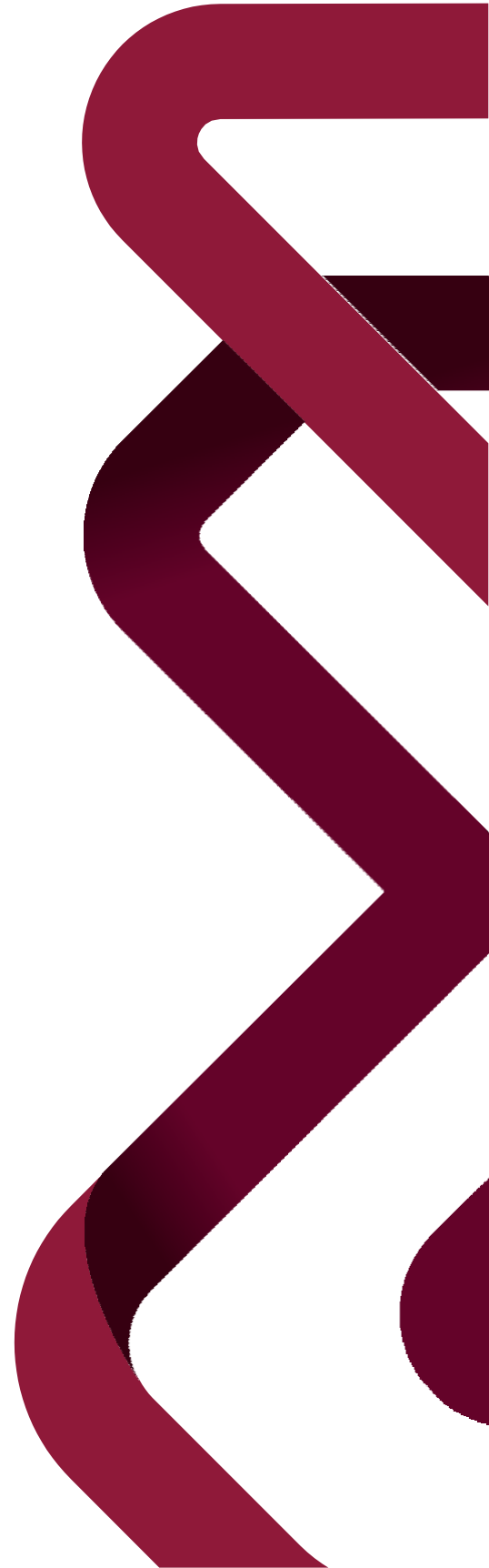


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1

Purpose of this document



1 Purpose of this document

The objective of this document is to explain the procedure to file Receipt Declaration of Suspended Excisable Goods. This process covers steps to be followed by the receiver of goods.

This process is an extension of Application for Goods Transport and this process will be initiated once an Application for Goods Transport is approved i.e., status is Approved by GTA.

To have status as “Approved by GTA”, the receiver of goods Taxpayer will login and Approve the sender’s pending application request, which is a part of Goods Reception Approval Process.

2

Suspended Excisable Goods Reception

GTA_TAS_Self Registration

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Dhareeba
tax portal

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Dhareeba is the all-in-one platform for Tax Filing and Returns.

What is Dhareeba System?

نظام التوثيق الوطني
National Authentication System

توثيق
TANTHEEQ

Authenticate

Username & Password Authentication Smart Card authentication

Username

Password

[Continue](#) [Login with Smartcard](#)

[Forgot your password?](#) [Smartcard FAQs](#)

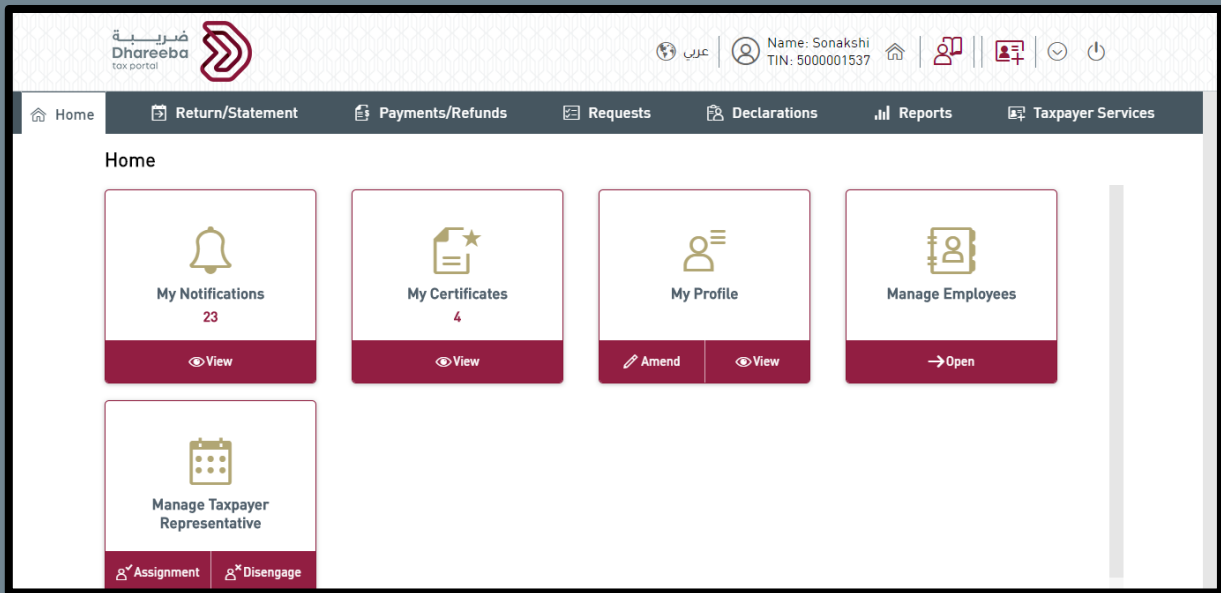
[Create new account](#)

[Cancel](#)

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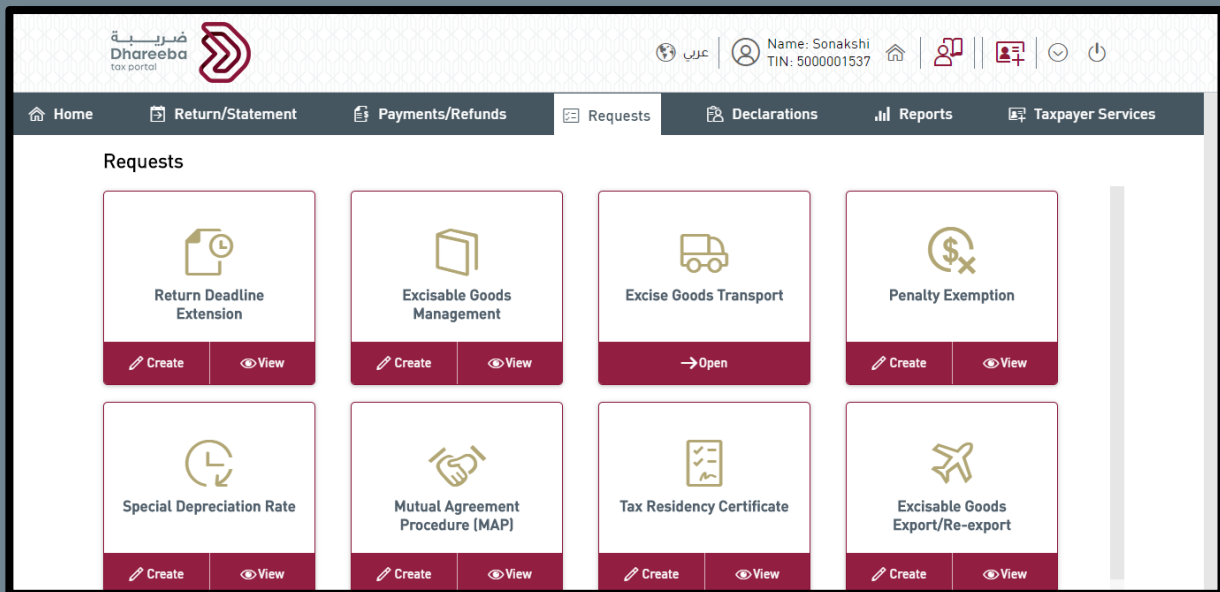
"Continue"

"Requests"




“Excise Goods Transport”

“Open”




“Goods Reception Approval”



 عربي | Name: Sonakshi
 TIN: 5000001537


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Requests / Excise Goods Transport




Excise Goods Transport

[Create](#) | [View](#)




Goods Reception Approval

[View](#)



Request for Extension

[View](#)



 عربي | Name: Sonakshi
 TIN: 5000001537

Pre-Approval of Goods Transport Request

	Reference #	Sender TIN	Sending Warehouse	Receiving Warehouse	Date of Request	Expected Date of Transportation	↕	Actions
<input type="checkbox"/>	910000000250	5000018572	500001857204-001	500000153704-002	27/09/2020	04/10/2020		Edit Delete Details

[Back](#) | [Back to Sender](#) | [Reject](#) | [Approve](#)

Receiver's Authorities on Sender Taxpayer's Application Request

1. Back to Sender




Check Box

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عربي




Name: Sonakshi
TIN: 5000001537

Pre-Approval of Goods Transport Request

	Reference #	Sender TIN	Sending Warehouse	Receiving Warehouse	Date of Request	Expected Date of Transportation	Actions
<input checked="" type="checkbox"/>	910000000250	5000018572	500001857204-001	500000153704-002	27/09/2020	04/10/2020	  

Back to Sender

Pre-Approval of Goods Transport Request




	Reference #	Sender TIN	Sending Warehouse	Receiving Warehouse	Date of Request	Expected Date of Transportation	Actions
<input checked="" type="checkbox"/>	910000000250	5000018572	500001857204-001	500000153704-002	27/09/2020	04/10/2020	  



[◀ Back](#) [◀ Back to Sender](#) [◀ Reject](#) [Approve](#)

reason of sending back

Pre-Approval of Goods Transport Request

	Reference #	Sender TIN	Sending Warehouse	Receiving Warehouse	Date of Request	Expected Date of Transportation	Actions
<input checked="" type="checkbox"/>	910000000250	5000018572	500001857204-001	500000153704-002	27/09/2020	04/10/2020	  

Reason for Back to Sender

Issues Found, Sending Back

[Submit](#) [Close](#)

[◀ Back](#) [◀ Back to Sender](#) [◀ Reject](#) [Approve](#)

Pre-Approval of Goods Transport Request

	Reference #	Sender TIN	Sending Warehouse	Receiving Warehouse	Date of Request	Expected Date of Transportation	↕	Actions
<input checked="" type="checkbox"/>	910000000250	5000018572	500001857204-001	500000153704-002	27/09/2020	04/10/2020		

Reason for Back to Sender

Submit **Close**



◀ Back

◀ Back to Sender

◀ Reject

Approve

Pre-Approval of Goods Transport Request

	Reference #	Sender TIN	Sending Warehouse	Receiving Warehouse	Date of Request	Expected Date of Transportation	↕	Actions
<input checked="" type="checkbox"/>	910000000250	5000018572	500001857204-001	500000153704-002	27/09/2020	04/10/2020		

i Information

Send Back Successfully.

OK

◀ Back

◀ Back to Sender

◀ Reject

Approve

2. Approve




Check Box

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عربي

Name: Sonakshi
TIN: 5000001537

Pre-Approval of Goods Transport Request

	Reference #	Sender TIN	Sending Warehouse	Receiving Warehouse	Date of Request	Expected Date of Transportation	↑↓	Actions
<input checked="" type="checkbox"/>	910000000250	5000018572	500001857204-001	500000153704-002	27/09/2020	04/10/2020		  

◀ Back

◀ Back to Sender

◀ Reject




Approve

Approve

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tax portal

عربي | Name: Sonakshi
TIN: 5000001537

Pre-Approval of Goods Transport Request




	Reference #	Sender TIN	Sending Warehouse	Receiving Warehouse	Date of Request	Expected Date of Transportation	Actions
<input checked="" type="checkbox"/>	910000000250	5000018572	500001857204-001	500000153704-002	27/09/2020	04/10/2020	  

Yes

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عربي | Name: Sonakshi
TIN: 5000001537




Pre-Approval of Goods Transport Request

	Reference #	Sender TIN	Sending Warehouse	Receiving Warehouse	Date of Request	Expected Date of Transportation	Actions
<input checked="" type="checkbox"/>	910000000250	5000018572	500001857204-001	500000153704-002	27/09/2020	04/10/2020	  

Confirmation

Do you want to Approve?

Pre-Approval of Goods Transport Request

	Reference #	Sender TIN	Sending Warehouse	Receiving Warehouse	Date of Request	Expected Date of Transportation	Actions
<input checked="" type="checkbox"/>	910000000250	5000018572	500001857204-001	500000153704-002	27/09/2020	04/10/2020	  

i Information

Approved Successfully

OK

◀ Back

◀ Back to Sender

◀ Reject

Approve

3. Reject

Check Box

Pre-Approval of Goods Transport Request

	Reference #	Sender TIN	Sending Warehouse	Receiving Warehouse	Date of Request	Expected Date of Transportation	Actions
<input checked="" type="checkbox"/>	910000000253	5000018572	500001857204-001	500000153704-002	27/09/2020	04/10/2020	

◀ Back

◀ Back to Sender

◀ Reject

Approve

Reject

Pre-Approval of Goods Transport Request

	Reference #	Sender TIN	Sending Warehouse	Receiving Warehouse	Date of Request	Expected Date of Transportation	Actions
<input checked="" type="checkbox"/>	910000000253	5000018572	500001857204-001	500000153704-002	27/09/2020	04/10/2020	

◀ Back

◀ Back to Sender

◀ Reject

Approve

Yes

Pre-Approval of Goods Transport Request

	Reference #	Sender TIN	Sending Warehouse	Receiving Warehouse	Date of Request	Expected Date of Transportation	Actions
<input checked="" type="checkbox"/>	910000000253	5000018572	500001857204-001	500000153704-002	27/09/2020	04/10/2020	

Confirmation

Do you want to Reject?

Yes

No

◀ Back

◀ Back to Sender

◀ Reject

Approve

Pre-Approval of Goods Transport Request

	Reference #	Sender TIN	Sending Warehouse	Receiving Warehouse	Date of Request	Expected Date of Transportation	↕	Actions
<input checked="" type="checkbox"/>	910000000253	5000018572	500001857204-001	500000153704-002	27/09/2020	04/10/2020		

Information

Rejected Successfully

OK

◀ Back

◀ Back to Sender

◀ Reject

Approve

Auto- Rejection

3 days of Request submission

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عربي | Name: ahmad
TIN: 5000018259

Instructions for Taxpayers

These instructions need to be read and understood before starting the Transport Request

- Ensure to provide accurate information
- The information you provide in this request will be kept strictly confidential
- It is an offence to provide false and misleading information to General Tax Authority
- Please note that if receiver does not approve the request within the pre-defined period, this request will be auto cancelled

Type of Request ? Destination Determination

Spot-Single Movement Warehouse to Warehouse

[Back](#) [Start Now](#)

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عربي | Name: ahmad
TIN: 5000018259

Request Number: Excise Goods Transport Request

1 Sender/Receiver Details 2 Details of Goods 3 Summary 4 Declaration

Sender			Receiver		
Warehouse License#	Taxpayer Name		TIN	Name	Warehouse License#
500001825904-002	ahmad		5000008706	Holding	500000870604...
Zone	Street	Building	Zone	Street	Building
12	12	12	123	Newavenue	WTT
PO Box	City	Country	PO Box	City	Country
12	Delhi NCT	Qatar	1234	Doha	Qatar
Expected Date of Transport	Expected Date of Receipt				
01/10/2020	03/10/2020				

[Back](#) [Save as draft](#) [Continue](#)



 عربي | Name: ahmad
TIN: 5000018259

Request Number: Excise Goods Transport Request


1 Sender/Receiver Details
 2 Details of Goods
 3 Summary
 4 Declaration

Declare by Goods Type SKU Code

Goods Type: CARBONATED DRINKS Quantity per SKU: 6,000
 HS Code: 22021021 RSP before Excise Tax(QAR): 50.00
 Brand: FENTIMANS
 Description: FENTIMANS ROSE LEMON...
 SKU Code: 220210210020023007

"Continue"

"Edit"




 عربي | Name: ahmad
TIN: 5000018259

Request Number: 910000000234 Excise Goods Transport Request

1 Sender/Receiver Details
 2 Details of Goods
 3 Summary
 4 Declaration

1. Sender/Receiver Details EDIT

Type of Request	Spot-Single Movement	Expected Date of Transport	01/10/2020
Destination Determination	Warehouse to Warehouse	Expected Date of Receipt	03/10/2020
Sender Details		Receiver Details	
Warehouse License#	500001825904-002	Transporting to	Other Warehouse
Taxpayer Name	ahmad	TIN	5000008706
Address	12,12,12,12,Delhi NCT,Qatar	Name	Holding
		Warehouse License#	500000870604-002
		Address	123,Newavenue,WTT,1234,Doha,Qatar



 عربي | Name: ahmad
TIN: 5000018259

1 Sender/Receiver Details
 2 Details of Goods
 3 Summary
 4 Declaration

Declaration

First Name: clark Last Name: kent Designation: Taxpayer Date: 24/09/2020
 Email Address: clark@gmail.com Phone Number: +974 55646913

I declare that the information provided in this form is true and correct.

"Submit"



Application for Spot Movements Request complete

Your request reference number is

91000000234 submitted on : 24/09/2020

Kindly use your reference number to track your request's status in the system and when contacting us.

This Notification confirms that we have received and your request, however this is not an approval nor a rejection of your request.
Kindly note that the General Tax Authority reserves the right to request additional documents and details concerning your request.

For any inquiry or assistance, please contact us on:

Within Qatar: 16565

Outside Qatar: +974 4406 9941

Write to us at support@qta.gov.qa or to learn more, visit www.qta.gov.qa

Close

Excise Goods Transport Request

Reference #	Type	From	To	Expected Date of Transportation	Month of Transportation	Status	Actions
91000000180	Multiple Movements				August,2020	Declaration Amended	
91000000226	Multiple Movements				October,2020	In Draft	
91000000234	Spot-Single Movement	500001825904-002	500000870604-002	01/10/2020		Submitted	

Back

Create

Excise Goods Transport Request

Reference #	Type	From	To	Expected Date of Transportation	Month of Transportation	Status	Actions
91000000180	Multiple Movements				August,2020	Declaration Amended	
91000000226	Multiple Movements				October,2020	In Draft	
91000000234	Spot-Single Movement	500001825904-002	500000870604-002	01/10/2020		Auto Rejected	

◀ Back

Create

'My Notifications'

ضريبة Dhareeba tax portal | عربي | Name: ahmad TIN: 5000018259

Home | Return/Statement | Payments/Refunds | Requests | Declarations | Reports | Taxpayer Services

Home

My Notifications
20

[View](#)

My Certificates
2

[View](#)

My Profile

[Amend](#) | [View](#)

Manage Employees

[Open](#)

Manage Taxpayer Representative

[Assignment](#) | [Disengage](#)

ضريبة Dhareeba tax portal | عربي | Name: ahmad TIN: 5000018259

My Notifications

Date of the issue	Reference Number	Application Type	Subject	Tax Type	Classification	
27/09/2020	91000000234	Excise Goods Transport	Auto Rejection – Goods Transport Request	Excise	Informative	

◀ Back

3

Receipt Declaration of Suspended Excisable Goods

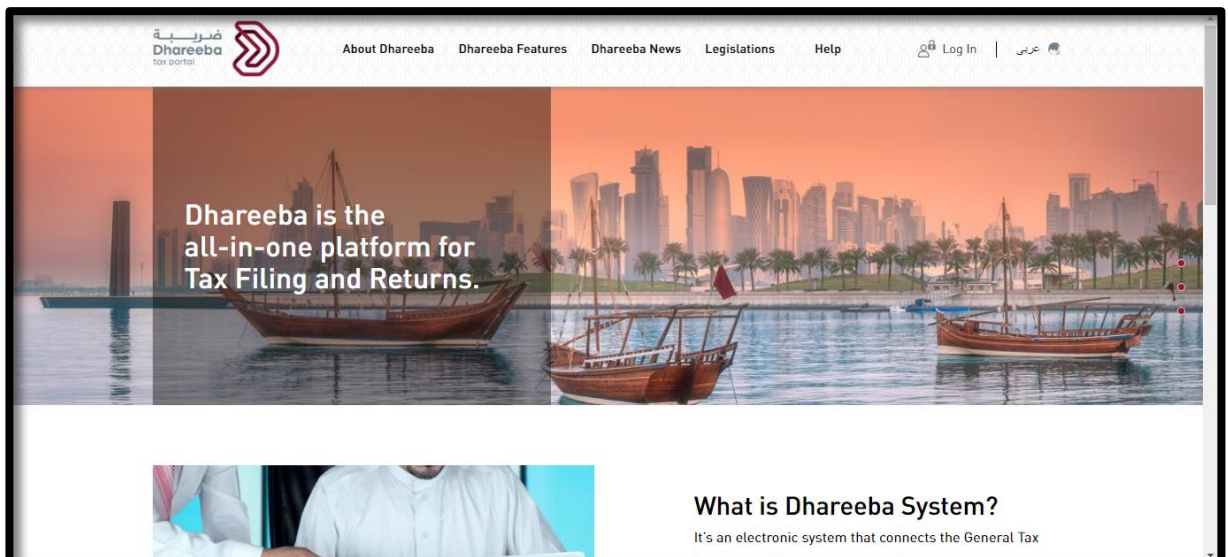


3 Receipt Declaration of Suspended Excisable Goods

Step 1: Log in Screen

A Taxpayer should Log-in through Dhareeba, where the Taxpayer is automatically directed to NAS (to know how to Sign-up please refer to the document: [GTA_TAS_Self Registration](#) on National Authentication System).

NOTE: “FAQ” and “Taxpayer Guide” are available under the “Help” tab.





نظام التوثيق الوطني
National Authentication System

توثيق
TAWTHEEQ

Authenticate

Username & Password Authentication

Username:

Password:

[Continue](#)

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Smart Card authentication

[Login with Smartcard](#)

[Smartcard FAQs](#)

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tax portal

عربي

Login As:

<p>Peter Peter Employee of: Ahmed</p>	<p>TIN: 5000001537 Sonakshi</p>	<p>TIN: 5000008706 Holding</p>	<p>TIN: 5000010231 Ajith Seth</p>
<p>TIN: 5000016501 STARK TOWERS</p>	<p>TIN: 5000018259 ahmad</p>	<p>TIN: 5000123984 Salman ali</p>	<p>Register other Taxpayer</p>



Step 2: Dashboard

Click on "Notification for Receipt of Excisable Goods (View button)" tile under 'Declaration' tab, after navigates to the Taxpayer Dashboard. Then click on "View" button.

The screenshot shows the Dhareeba Tax Portal dashboard. The user is logged in as Sonakshi with TIN: 5000001537. The 'Declarations' tab is selected in the navigation menu. The dashboard displays several declaration tiles:

- Contract Declaration (Create, View)
- Notification for Receipt of Excisable Goods (View)** (highlighted)
- Notification on the CBC reporting entity (Create, View)
- Submission of Master File/ Local File (Open)
- Voluntary Disclosure (Create, View)
- Damaged/Lost Excisable Goods (Create, View)

After clicking on View button, list of Applications will get open.

The screenshot shows the 'Notification for Receipt of Excisable Goods' application list. The table below contains the data:

Reference #	Type	Source	Destination	Month of Reporting	Status	Actions
910000000140	Spot-Single Movement	500000153704-002	500000153704-001		Pending Declaration	Edit Close Print
910000000142	Spot-Single Movement	QARWS	500000153704-001		Declaration Filed	Edit Close Print
910000000155	Spot-Single Movement	500000870604-001	500000153704-001		Pending Declaration	Edit Close Print

At the bottom left, there is a 'Back' button.



Step 3: Instructions Screen

After clicking on " **Reference Number** or **Edit**" button, Taxpayer will be navigated to "Instructions" screen where he needs to read all the instructions before clicking on "**Start Now**" button.

Dhareeba
tax portal

العربي | Name: Sonakshi
TIN: 5000001537

Instructions for Taxpayers

These instructions need to be read and understood before starting the Notification for Receipt of Excisable Goods

- Ensure to provide accurate information
- The information you provide in this notification will be kept strictly confidential
- It is an offence to provide false and misleading information to General Tax Authority

Type of Request ⓘ Destination Determination

Spot-Single Movement Warehouse to Warehouse

◀ Back Start Now ▶



Step 4: Sender/Receiver Details

Click on “Continue” button on “Sender/ Receiver Details” screen to proceed further.

Step 5: Details of Goods

Click on “Edit” icon & add all the Mandatory details for each line item. Once all the details filled by Taxpayer, click on “Continue” button.

SKU Code	Description	Quantity Sent	Quantity Accepted	Quantity Shortage/Return	Actions
210690920020001001	1958194KIT CC G E...	4,000		0	
240210000010002001	Meharis Sweet Ori...	600		0	



ضريبة Dhareeba tax portal

عربي | Name: Sonakshi TIN: 5000001537

1 Sender/Receiver Details 2 Details of Goods 3 Summary 4 Declaration

Declare by Goods Type SKU Code Reference# 2

Goods Type TOBACCO AND ITS DERIVATIVES Date of Receipt 15/09/2020

HS Code 24021000 Reason for Delay

Brand AGIO Quantity Sent 600

Description Meharis Sweet Orient Pack of 1 Quantity Accepted 600

SKU Code 240210000010002001 Quantity Returned

RSP before Excise Tax[QAR] 30.00 Shortage 0

Reasons for Shortage

Back 50% Save

ضريبة Dhareeba tax portal

عربي | Name: Sonakshi TIN: 5000001537

1 Sender/Receiver Details 2 Details of Goods 3 Summary 4 Declaration

Details of Goods

SKU Code	Description	Quantity Sent	Quantity Accepted	Quantity Shortage/Return	Actions
210690920020001001	1958194KIT CC G E...	4,000	3500	500	
240210000010002001	Meharis Sweet Ori...	600	600	0	

Back 50% Save as draft Continue



Step 6: Summary

After clicking on "Continue" button, Taxpayer will be navigated to "Summary" screen where he can edit and add his details by clicking on "Edit" button. After reviewing all the details on Summary screen, Taxpayer needs to click on "Continue" button.

The screenshot shows the 'Summary' screen in the Dhareeba tax portal. The progress bar indicates 75% completion. The 'Sender/Receiver Details' section is expanded, showing the following information:

1. Sender/Receiver Details			
Type of Request	Spot-Single Movement	Expected Date of Transport	22/09/2020
Destination Determination	Warehouse to Warehouse	Expected Date of Receipt	26/09/2020
Sender Details		Receiver Details	
Warehouse License#		Transporting to	Other Warehouse
Taxpayer Name	Holding	TIN	5000001537
Address	12,Oxford,Khalifa,23423,23423, Qatar	Name	Sonakshi
		Warehouse License#	500000153704-001
		Address	12,12,12,12,doha,Qatar

At the bottom, there are buttons for 'Back', 'Save as draft', and 'Continue'.

The screenshot shows the 'Summary' screen in the Dhareeba tax portal, focusing on the 'Details of Goods' section. The progress bar indicates 75% completion. The 'Details of Goods' section is expanded, showing the following table:

2. Details of Goods		EDIT		
Goods Type	UoM	Quantity Sent	Quantity Accepted	Quantity Shortage/Return
TOBACCO AND ITS DERIVATIVES	PAC	600.00	600.00	0.00
CARBONATED DRINKS		4000.00	3500.00	500.00
Total		4,600	4,100	500

At the bottom, there are buttons for 'Back', 'Save as draft', and 'Continue'.



Step 7: Declaration

After clicking on "Continue" button, Taxpayer will be navigated to "Declaration" screen. Taxpayer needs to select the **checkbox** to enable the "Submit" button. Click on **"Submit"** button

Request Number: 91000000155 NOTIFICATION FOR RECEIPT OF EXCISABLE GOODS

1 Sender/Receiver Details 2 Details of Goods 3 Summary 4 Declaration

Declaration

First Name: clark Last Name: kent Designation: Taxpayer Date: 15/09/2020

Email Address: clarkf@gmail.com Phone Number: +974 55646913

I declare that the information provided in this notification is true and correct.

Back Save as draft Submit

Step 8: Acknowledgment

Once application has been submitted by Taxpayer Acknowledgment will be generate to the Taxpayer.

Notifications for Receipt of Excisable Goods complete

Your notification reference number is
91000000155 submitted on : **15/09/2020**
Your request is under review.

Kindly use your reference number to track your request's status in the system and when contacting us.
This statement confirms that we have received your application however this is not an approval nor a rejection of your application.
Kindly note that the General Tax Authority reserves the right to request additional documents and details concerning your request.

For any inquiry or assistance, please contact us on:
Within Qatar: 16565
Outside Qatar: +974 4406 9941
Write to us at support@gta.gov.qa or to learn more, visit www.gta.gov.qa

Close



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عربي | Name: Sonakshi
TIN: 5000001537

Notification for Receipt of Excisable Goods

Reference #	Type	Source	Destination	Month of Reporting	Status	Actions
91000000140	Spot-Single Movement	500000153704-002	500000153704-001		Pending Declaration	✎ ✕ 📄
91000000142	Spot-Single Movement	QARWS	500000153704-001		Declaration Filed	✎ ✕ 📄
91000000155	Spot-Single Movement	500000870604-001	500000153704-001		Declaration Filed	✎ ✕ 📄

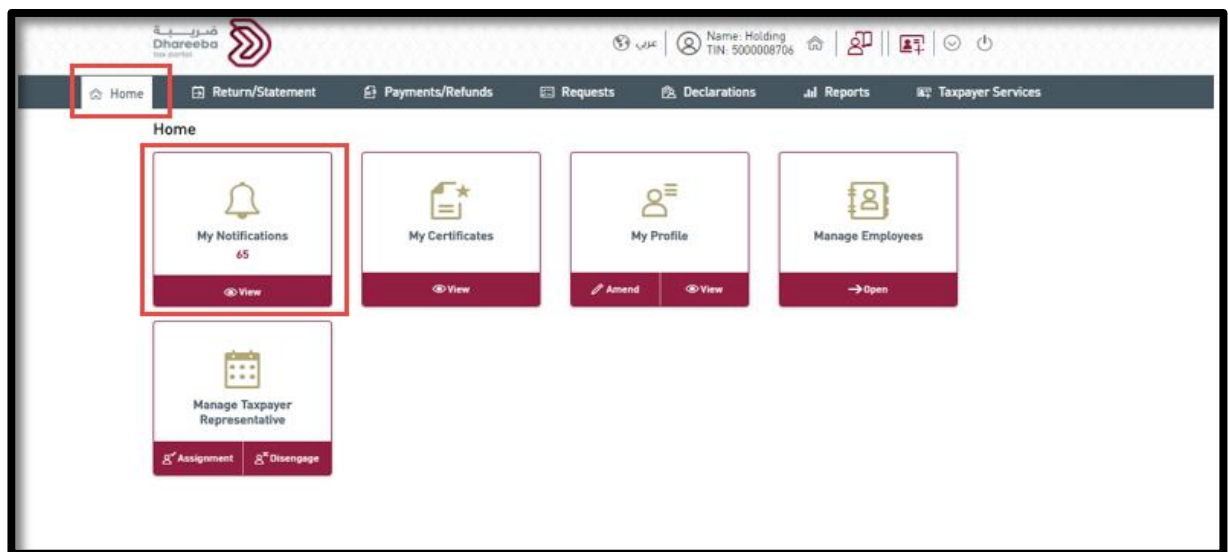
[← Back](#)



Notifications Received by Taxpayer on Submission of Receipt Declaration

When Taxpayer submit the application, the Taxpayer (Sender) will receive Notifications Email, SMS, PDF from GTA.

Taxpayer should log in to Taxpayer Portal and select 'My Notifications' tab from the Home screen to view the notifications.



SMS, Email and PDF -Submission of Receipt Declaration of Goods Transport request.



4

Amendment of Receipt Declaration of Suspended Excisable Goods

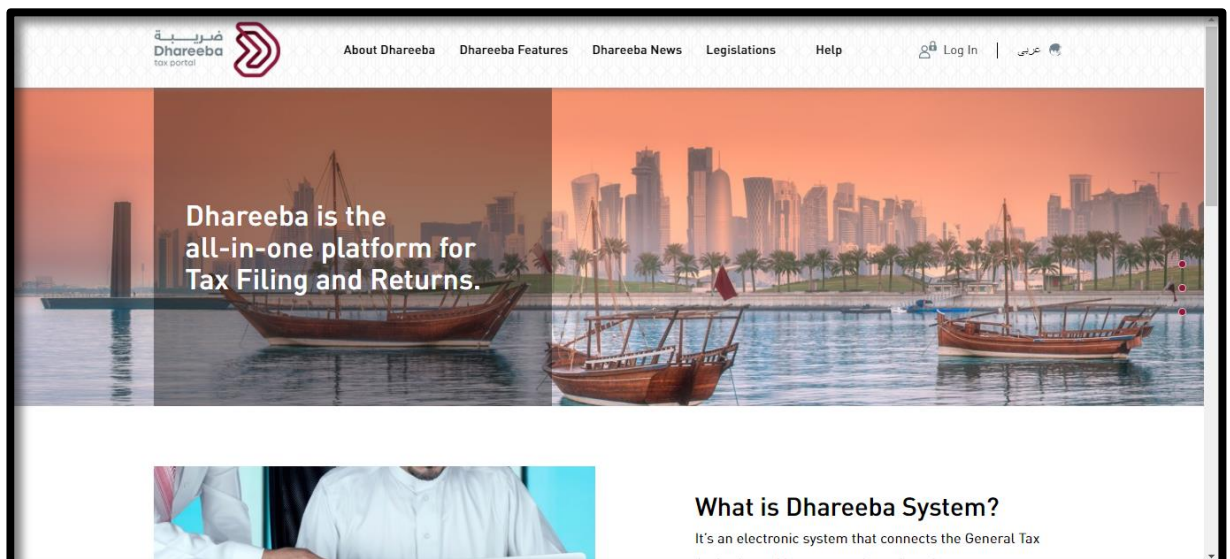


4 Amendment of Receipt Declaration of Suspended Excisable Goods

Step 1: Log in Screen

A taxpayer should Log-in through Dhareeba where a taxpayer is automatically directed to NAS (to know how to Sign-up please refer to the document: [GTA_TAS_Self Registration](#) on National Authentication System).

NOTE: “FAQ” and “Taxpayer Guide” are available under the “Help” tab.





نظام التوثيق الوطني
National Authentication System

توثيق
TANTHEEQ

Authenticate

Username & Password Authentication

Username:

Password:

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Smart Card authentication

[Login with Smartcard](#)

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عربي | ⏻

Login As:

<p>Peter Peter Employee of: Ahmed</p>	<p>TIN: 5000010231 Ajith Seth</p>	<p>TIN: 5000008706 Holding</p>	<p>TIN: 5000016501 STARK TOWERS</p>
-------------------------------------------	---------------------------------------	------------------------------------	-----------------------------------------

[Register other Taxpayer](#)



Step 2: Dashboard

Click on "Notification for Receipt of Excisable Goods (View button)" tile under 'Declaration' tab, after navigates to the Taxpayer Dashboard. Click on "View" button.

The screenshot shows the Dhareeba Tax Portal dashboard. The 'Declarations' tab is selected in the top navigation bar. Below the navigation bar, there are six tiles representing different declaration types: Contract Declaration, Notification for Receipt of Excisable Goods (highlighted with a red box), Notification on the CBC reporting entity, Submission of Master File/ Local File, Voluntary Disclosure, and Damaged/Lost Excisable Goods. Each tile has a 'View' button.

The screenshot shows the 'Notification for Receipt of Excisable Goods' page. It displays a table with the following data:

Reference #	Type	Source	Destination	Month of Reporting	Status	Actions
9220000024	Multiple Movements			September, 2020	Declaration Filed	View Close Print
9220000029	Spot-Single Movement	50000870604-002	50000870604-001		Declaration Filed	View Close Print
91000000094	Spot-Single Movement	50000870604-002	50000870604-001		Pending Declaration	View Close Print

The row for reference # 9220000029 is highlighted with a red box. At the bottom of the page, there is a 'Back' button.



Step 3: Instructions Screen

After clicking on "Reference Number or Edit" button, Taxpayer will be navigated to "Instructions" screen where he needs to read all the instructions before clicking on "Start Now" button.

ضريبة
Dhreeba
tax portal

عربي | Name: Holding
TIN: 500008706

Instructions for Taxpayers

These instructions need to be read and understood before starting the Notification for Receipt of Excisable Goods

- Ensure to provide accurate information
- The information you provide in this notification will be kept strictly confidential
- It is an offence to provide false and misleading information to General Tax Authority

Type of Request ⓘ Destination Determination

Spot-Single Movement Warehouse to Warehouse

← Back Start Now →



Step 4: Sender / Receiver Details

Click on “Continue” button on “Sender/ Receiver Details” screen to proceed further.

Request Number: 92200000029 NOTIFICATION FOR RECEIPT OF EXCISABLE GOODS

1 Sender/Receiver Details 2 Details of Goods 3 Summary 4 Declaration

Sender

Warehouse License# 500000870604-002 Taxpayer Name Holding

Zone 123 Street Newavenue Building WTT

PO Box 1234 City Doha Country Qatar

Expected Date of Transport 03/09/2020 Expected Date of Receipt 08/09/2020

Receiver Transporting to Own or Other Warehouse

Warehouse License# 500000870604-001 Taxpayer Name Holding

Zone 12 Street Oxford Building Khalifa

PO Box 23423 City 23423 Country Qatar

◀ Back 25% Save as draft Continue ▶

Step 5: Details of Goods

Click on “Edit” icon & Amend details of Goods. Once all the details amended by Taxpayer, click on “Continue” button.

Request Number: 92200000029 NOTIFICATION FOR RECEIPT OF EXCISABLE GOODS

1 Sender/Receiver Details 2 Details of Goods 3 Summary 4 Declaration

Details of Goods

SKU Code	Description	Quantity Sent	Quantity Accepted	Quantity Shortage/Return	Actions
220210290020001003	100PLUS BERRY CAN 325ML	200	200		
240220000010001001	ACE MINT WAVE 20'S	50,000	49,980		

◀ Back 50% Save as draft Continue ▶



ذريعة Dhareeba

عربي | Name: Holding TIN: 5000008706 | Home | Profile | Power

Request Number: 9220000029 NOTIFICATION FOR RECEIPT OF EXCISABLE GOODS

1 Sender/Receiver Details
 2 Details of Goods
 3 Summary
 4 Declaration

Declare by Goods Type SKU Code Reference#

Goods Type Date of Receipt

HS Code Reason for Delay

Brand Quantity Sent

Description Quantity Accepted

SKU Code Quantity Returned

RSP before Excise Tax(QAR) Shortage

Reasons for Shortage

← Back Save

ذريعة Dhareeba

عربي | Name: Holding TIN: 5000008706 | Home | Profile | Power

Request Number: 9220000029 NOTIFICATION FOR RECEIPT OF EXCISABLE GOODS

1 Sender/Receiver Details
 2 Details of Goods
 3 Summary
 4 Declaration

Details of Goods

SKU Code	Description	Quantity Sent	Quantity Accepted	Quantity Shortage/Return	Actions
220210290020001003	100PLUS BERRY CAN 325ML	200	200		
240220000010001001	ACE MINT WAVE 20'S	50,000	49,980	15	

← Back
 Save as draft
 Continue →



Step 6: Summary

In 'Summary' section, Taxpayer can view Summarized information of the form. The Taxpayer should verify the details and can select **Edit** button to go back to the earlier information and make changes wherever required.

1 Sender/Receiver Details		2 Details of Goods		3 Summary		4 Declaration	
Type of Request	Spot-Single Movement	Expected Date of Transport	03/09/2020				
Destination Determination	Warehouse to Warehouse	Expected Date of Receipt	08/09/2020				
Sender Details				Receiver Details			
Warehouse License#	50000870604-002	Transporting to	Own Warehouse				
Taxpayer Name	Holding						
Address	123,Newavenue,WTT,1234,Doha,Qatar	Name	Holding				
		Warehouse License#	50000870604-001				
		Address	12,Oxford,Khalifa,23423,23423,Qatar				
> 2.Details of Goods EDIT							
← Back		<div style="width: 100px; height: 10px; background: linear-gradient(to right, green 75%, gray 75%);"></div> 75%		Save as draft		Continue →	



Step 7: Declaration

After clicking on "Continue" button, the Taxpayer will be navigated to "Declaration" screen where the details in all the fields will be pre-populated from National Authentication Section Sign-up.

Taxpayer should tick the **declaration checkbox**. 'Submit' button will be displayed. Taxpayer should click on the 'Submit' button

The screenshot displays the 'Declaration' step of a tax portal process. The interface includes a header with the Dhareeba logo and user information (Name: Holding, TIN: 5000008706). A progress bar at the top indicates the current step is 4 out of 4. The main form area contains the following fields:


- First Name:** clark
- Last Name:** kent
- Designation:** Taxpayer (dropdown menu)
- Date:** 03/09/2020
- Email Address:** clark@gmail.com
- Phone Number:** + 974 55644913

Below the form, there is a checked checkbox with the text: "I declare that the information provided in this notification is true and correct." At the bottom of the screen, there are three buttons: "Back", "Save as draft", and "Submit". A green progress bar at the bottom indicates 60% completion.




Step 8: Acknowledgement

After clicking on "Submit" button, Taxpayer will be navigated to "Acknowledgement" screen where the application reference number is displayed.




 عربي | Name: Holding
 TIN: 5000008706


Notifications for Receipt of Excisable Goods complete
 Your Notification Reference Number is
9220000029 submitted on : 03/09/2020
 Your request is under review.

Kindly use your reference number to track your application's status in the system and when contacting us.
 This statement confirms that we have received your application however this is not an approval nor a rejection of your application.
 Kindly note that the General Tax Authority reserves the right to request additional documents and details concerning your registration.

For any inquiry or assistance, please contact us on:
 Within Qatar: 16565
 Outside Qatar: +974 4406 9941
 Write to us at support@gt.a.gov.qa or to learn more, visit www.gt.a.gov.qa





Notifications received by Taxpayer on Amendment of Receipt Declaration

When Taxpayer amend the application, the Taxpayer will receive Notifications (Email, SMS) from GTA. The Taxpayer should log in to their respective dashboard to access the PDF.

After amendment Taxpayer will receive same notifications as like submission.

Status of Receipt of Excisable Goods

The screenshot displays the Dhareeba Taxpayer Services dashboard. The top navigation bar includes the Dhareeba logo, the text 'Name: Holding TIN: 5000008706', and various utility icons. The main navigation menu contains 'Home', 'Return/Statement', 'Payments/Refunds', 'Requests', 'Declarations', 'Reports', and 'Taxpayer Services'. The 'Home' menu item is highlighted with a red box. Below the navigation, the 'Home' section features several cards: 'My Notifications' (65 notifications, View button), 'My Certificates' (View button), 'My Profile' (Amend and View buttons), 'Manage Employees' (Open button), and 'Manage Taxpayer Representative' (Assignment and Disengage buttons). The 'My Notifications' card is also highlighted with a red box.



Under “View” option Taxpayer can view status of applications.

Reference #	Type	Source	Destination	Month of Reporting	Status	Actions
092200000024	Multiple Movements			August,2020	Declaration Amended	Edit Close Print
092200000029	Spot-Single Movement	500000870604-002	500000870604-001		Declaration Amended	Edit Close Print
910000000112	Multiple Movements			August,2020	Declaration Amended	Edit Close Print
910000000143	Spot-Single Movement	DOH	500000870604-002		Declaration Filed	Edit Close Print
910000000163	Spot-Single Movement	500000870604-002	500000870604-001		Pending Declaration	Edit Close Print

[◀ Back](#)

- End of Document -