



Income Tax Return Amendment User Manual

Dhareeba Portal

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Purpose of this document



1. Purpose of this document

An amended return is a return filed in order to make corrections to a tax return from a previous tax period. An amended return can be used to correct errors. For example, one might choose to file an amended return in instances of misreported deductions or tax credits, etc. Mathematical errors, however, would not require amendments, as the GTA TAS system would automatically correct for such errors.

To be able to amend a form:

- A tax returns for a given tax period should already exist in the system and It should already have been filed and Invoiced. The taxpayer will access this existing tax return using the unique tax return application reference number and make the necessary amendment

The taxpayer has the option to amend 4 types of method of Income Tax Return, namely :

1. Accrual Basis Method – Single Rate and Multiple Rate
2. Simplified Return Method
3. Cash Basis Method, &
4. 70% Gross Revenue Method.

NOTE : The Taxpayer cannot amend the return to make the tax liability lower than the liability assessed by GTA

2

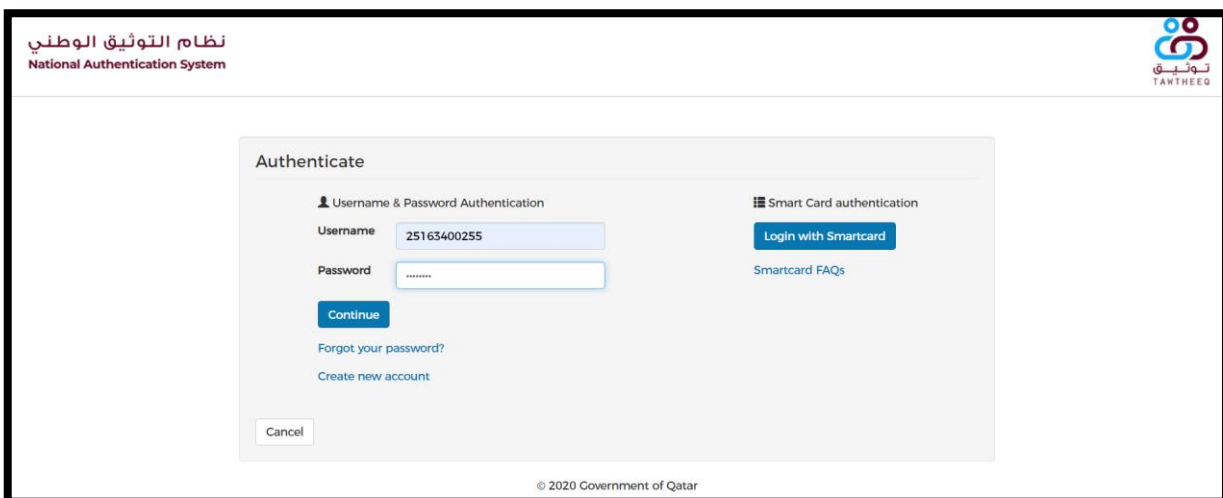
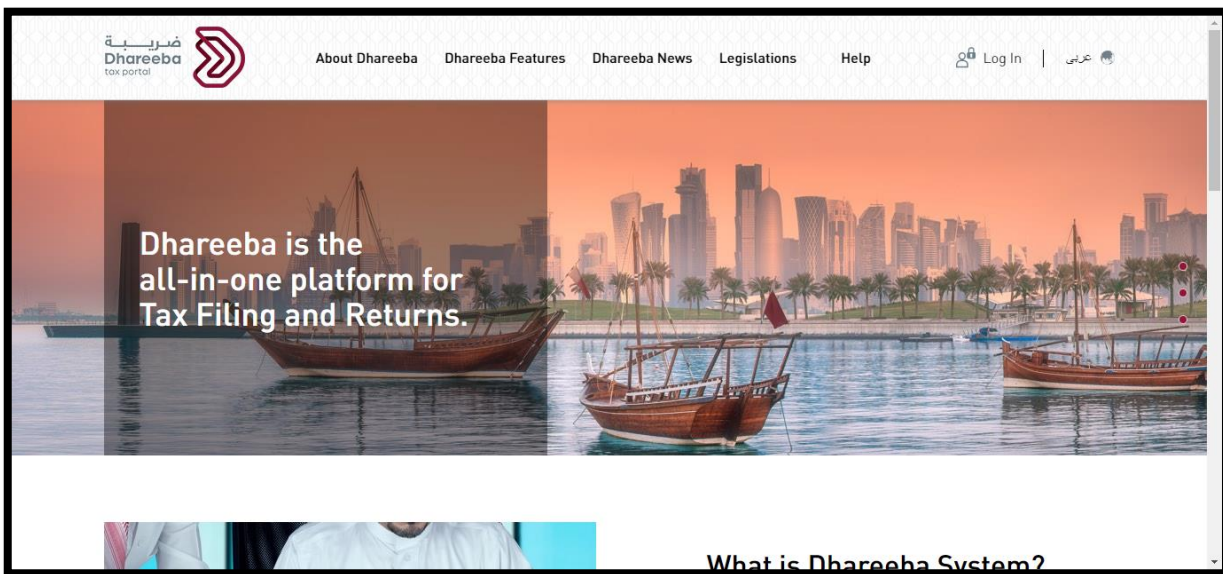
Amendment Process



2. Steps to be followed by Taxpayer in Amendment Process

Step 1: Log in

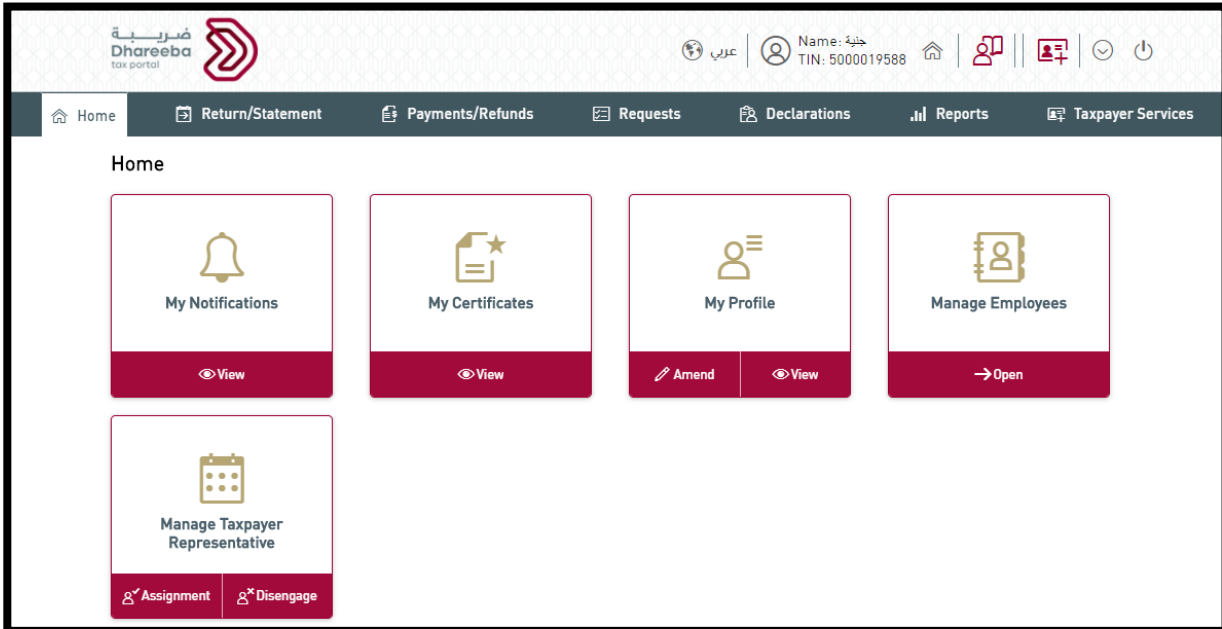
Taxpayer should login on the Dhareeba and is there after directed to the NAS portal where the Taxpayer should login through QID or Email address and its associated password, as shown in the screen below:



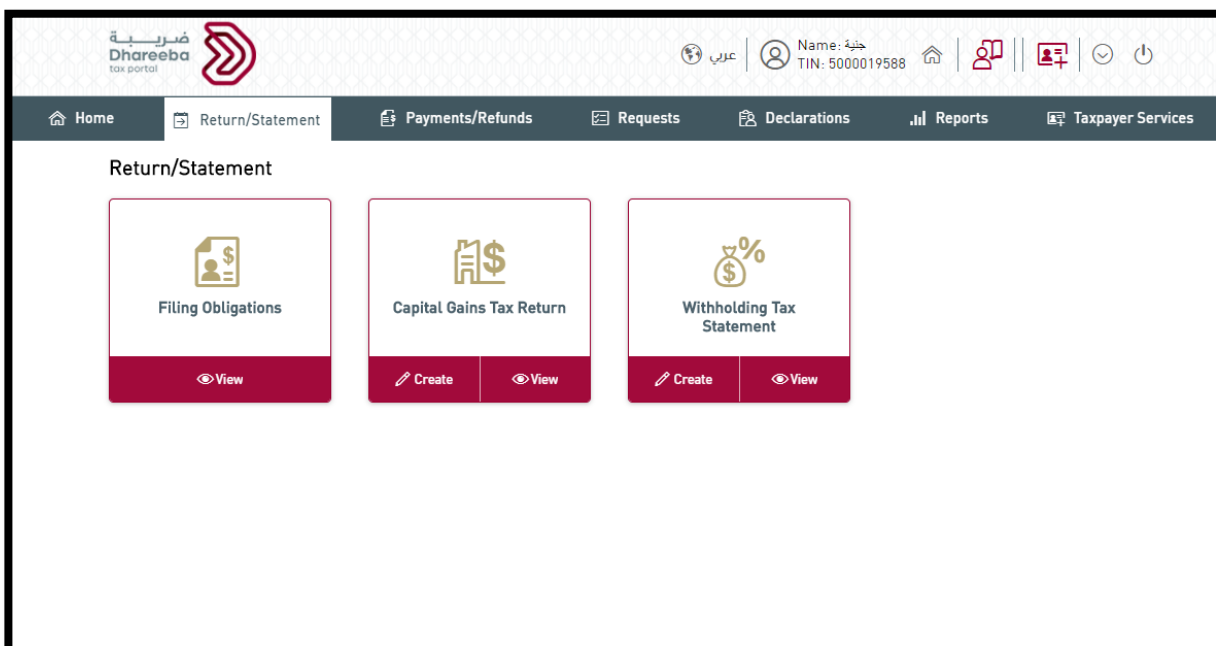


Step 2: Dashboard

After clicking on "Continue" button, the Taxpayer must select "Return/Statement" and select "Filing Obligations".



Taxpayer needs to click on 'View' button on 'Filing Obligation' screen.





On clicking on View button taxpayer will be directed to the Filing Obligation screen.

Here taxpayer can see all the filing obligations applicable for all tax types.

Taxpayer needs to select the Income Tax Obligation for particular year and click

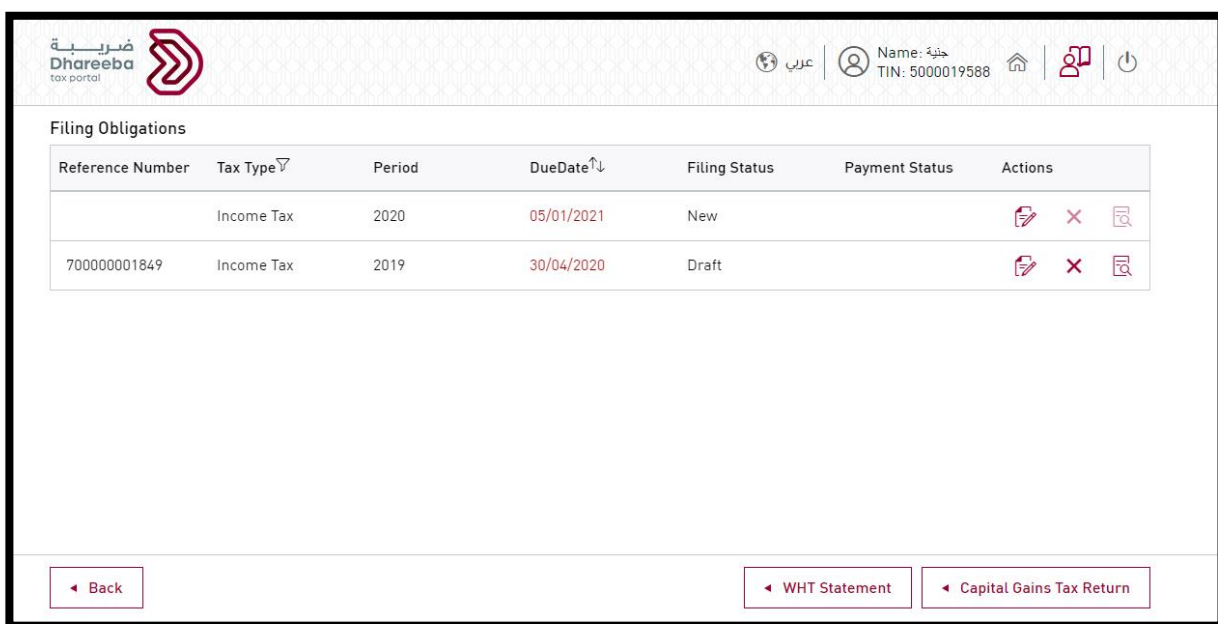
on  button to open the Income Tax Return Form.







 button is to cancel the application which is in draft.

 button is to view the income tax return already filled.

After clicking on Edit button, taxpayer will be navigated to Instructions page.

Taxpayer will click on the edit button  to open a return to make amendments.



Reference Number	Tax Type	Period	DueDate	Filing Status	Payment Status	Actions
	Income Tax	2020	05/01/2021	New		  
700000001849	Income Tax	2019	30/04/2020	Draft		  

Step 3 : Instructions

The Taxpayer should read the Instructions and click on “Start Now” button to proceed.



ضريبة
Dhareeba
tax portal

عربي | Name: زيد LLC
TIN: 5000015206

Instructions for Taxpayers

These instructions need to be read and understood before starting the Return Filing

- Ensure to provide accurate instruction
- The information you provide in this return will be kept strictly confidential
- It is an offense to provide false and misleading information to The General Tax Authority
- Some sections which are not applicable to your profile, will be disabled

[◀ Back](#) [Start Now ▶](#)

Step 4 : Basic Information

The first step of the Amendment Process is the Basic Information.
The form will be shown in uneditable mode.

Taxpayer should click on the Amend button to open the form in editable mode to be able to make changes.

ضريبة
Dhareeba
tax portal

عربي | Name: زيد LLC
TIN: 5000015206

Income Tax Return Number: 700000000763 Return - Original Tax Period: 2019 : 01/01/2019 - 31/12/2019

1 Basic Information 2 Return's Information 3 Additional Information 4 Summary 5 Declaration

Tax Base Determination Method
Accrual Basis

Capital
60,000,000.00

Regime	Business Activity	Tax Rate	Currency	Details
Standard ...		10.00	QAR	

I confirm that the above information is correct. In case you do not agree with the information please amend your registration details accordingly in your profile

Do you have any Related Entity?
 Yes No
 Related Entity Abroad

Total Value of Assets
10,000.00

Do you want to file NIL Return?
 Yes No

[◀ Back](#) 0% [Amend ▶](#) [Continue ▶](#)



A warning message will be displayed to taxpayer Do you want to amend the return with option Yes and No.

The screenshot shows the Dhareeba tax portal interface. At the top, there is a navigation bar with the Dhareeba logo, the text 'Dhareeba Tax Portal', and user information: 'Name: زيد LLC', 'TIN: 5000015206'. Below this, the 'Income Tax Return Number: 700000000763' and 'Return - Original' are displayed, along with the 'Tax Period: 2019 : 01/01/2019 - 31/12/2019'. A progress indicator shows five steps: 1 Basic Information, 2 Return's Information, 3 Additional Information, 4 Summary, and 5 Declaration. The main content area is a table with columns 'Sr.No.', 'Revenues - Description', and 'Amount'. A modal dialog box titled 'Confirmation' is overlaid on the table, asking 'Do you want to amend the return?' with 'Yes' and 'No' buttons. The table data is as follows:

Sr.No.	Revenues - Description	Amount
2.1	Operating Revenue (Core Business A	200,000.00
2.2	> Non-Operating Revenue (Non-Core	0.00
2.3	> Gains (Disposal of Assets/Shares)	0.00
2.4	> Off Shore Revenue	0.00
A. Total Revenue		200,000.00

Select on the **Yes** button.

Note :

At the top of the screen, a bar indicates the different screens that the Taxpayer needs to fill in during Amendment, displaying the current screen.

This screenshot shows the top navigation bar of the Dhareeba tax portal, identical to the one in the previous screenshot. It displays the user's name and TIN, the return number, and the tax period. The progress indicator at the bottom of this bar shows five steps: 1 Basic Information, 2 Return's Information, 3 Additional Information, 4 Summary, and 5 Declaration. The 'Basic Information' step is highlighted with a red circle, indicating it is the current screen.

Step 5 : Amending a Tax Return – Taxpayer amends Tax Base Determination Method to Accrual Basis Method

On clicking on Yes button, the Taxpayer will be directed to the Basic Information screen and screen will open in editable mode.

Taxpayer will select the Accrual Basis from Tax Base Determination Method field and fill all the required details.

Taxpayer need to select the confirmation check box.

Income Tax Return – Amendment



Income Tax Return Number: Return - Original Tax Period: 2022 : 01/01/2022 - 31/12/2022

1 Basic Information 2 Return's Information 3 Additional Information 4 Summary 5 Declaration

Tax Base Determination Method: Accrual Basis

Do You have Local Agents? Yes No

Do you have any Related Entity? Yes No

Related Entity Abroad

Total Value of Assets: 5,000.00

Do you want to file NIL Return? Yes No

Regime	Business Activity	Tax Rate	Currency	Details
Standard...		10.00	QAR	

I confirm that the above information is correct. In case you do not agree with the information please amend your registration details accordingly in your profile

Back 0% Save as Draft Continue

Click on **Continue** button to proceed.

Step 6: Return's Information Screen

The next screen Return's Information will be displayed. This information is divided into 6 different parts.


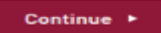
Taxpayer will be able to edit each section icons from **1** , **2** up till **6** and make the changes as per the requirements.

Icon **1** will display details for Revenue section. Click on **>** to expand details.


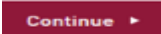
Taxpayer can enter the details and click on **Continue** button to proceed.



Sr.No.	Revenues - Description	Amount
2.1	Operating Revenue (Core Business Activities)	300,000.00
2.2	> Non-Operating Revenue (Non-Core Business Activities)	0.00
2.3	> Gains (Disposal of Assets/Shares)	0.00
2.4	> Off Shore Revenue	0.00
	A. Total Revenue	300,000.00

The system will direct to Icon  and display details for Expenses section. Click on > to expand fields and fill the details. Taxpayer can enter the details and click on  button to proceed.

Sr.No.	Expenses - Description	Amount
3.1	> Operating Expenses	0.00
3.2	> Non-Operating Expenses	0.00
3.3	> Losses (Disposal of Assets/Shares)	0.00
3.4	Cost related to Offshore Revenue	10,000.00
	B. Total Expenses	10,000.00



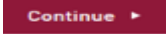
System will direct to Icon  and will display the fields for Exempted Revenues section. Click on expand icon to expand fields and fill details. Taxpayer can enter the details and click on  button to proceed.



The screenshot shows the Dhareeba tax portal interface. At the top, the logo and name 'Dhareeba tax portal' are visible. The user's name 'زيد LLC' and TIN '5000015206' are displayed. The page title is 'Income Tax Return Number: 700000000763 Return - Original Tax Period: 2019 : 01/01/2019 - 31/12/2019'. The navigation menu includes '1 Basic Information', '2 Return's Information', '3 Additional Information', '4 Summary', and '5 Declaration'. The 'Return's Information' section is active, showing a list of items with their amounts:

Sr. No.	Description	Amount
4.1	Capital gains arising from evaluation of assets in case of in-kind contribution	30,000.00
4.2	Benefits & proceeds of public debt securities and Islamic securities	40,000.00
4.3	> Non-Qatari Investors	300.00
4.4	> Dividends and other income from shares exempt	0.00
4.5	> Gross Income Exemption	0.00
4.6	> Other Exemptions	0.00
Exempted Revenue		70,300.00



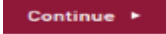
At the bottom, there are 'Back' and 'Continue' buttons, and a progress bar showing 40% completion.

System will open icon  and display fields for Non-Deductible Cost section. Click on  to expand fields and fill details. Taxpayer can enter the details and click on  button to proceed.

The screenshot shows the Dhareeba tax portal interface, similar to the previous one. The 'Return's Information' section is active, displaying a table for 'Non-Deductible Costs':




Sr. No.	Non-Deductible Costs - Description	Amount
6.1	> Non-Deductible Costs	250.00
	Non-Deductible Cost	250.00

At the bottom, there are 'Back' and 'Continue' buttons, and a progress bar showing 50% completion.

System will open icon  and display fields for Adjustments section. Click on  to expand fields and fill details. Taxpayer can enter the details and click on  button to proceed.



Sr.No.	Adjustments - Description	Amount
7.1	Adjustment	0.00
7.2	Adjustment (Deductions)	0.00
7.3	Additional Adjustments	
	Net Income/Loss	213,351.50

System will open icon  and display fields for Tax Payable section. Click on  to expand fields and fill details. Taxpayer can enter the details and click on  button to proceed.

8.6	Net Taxable Income / Loss after Deduction of Qatari / GCC Nationals Resident in Qatar	213,351.50
8.7	Tax Due	21,335.15
8.8	Late Filing Penalty	54,500.00
8.9	Late Payment Penalty	1,706.80
8.10	Adjustment against Confirmed Refunds / Advance Payment	0.00
8.11	WHT Amount	
	Total Tax Payable	77,541.95



2.1 Amend Return -Tax Base Determination Method to Simplified Return Method

Step 1 : Basic Information

Note : Login process is same for this method.

Here taxpayer will select Simplified Return from dropdown for field Tax Base Determination Method and fill rest of the details.

Tick the Checkbox for Headquarter in Qatar and Tick the box for mandatory confirmation information.

Taxpayer can enter the details and click on **Continue** button to proceed.

The screenshot displays the 'Basic Information' step of the tax return amendment process. The interface includes the following elements:

- Header:** Dhareeba tax portal logo, user name 'سعيد صلاح زيد', TIN: 5000015453, and navigation icons.
- Page Info:** Income Tax Return Number: 700000000357, Return - Original, Tax Period: 2019 : 01/01/2019 - 31/12/2019.
- Progress Bar:** 1 Basic Information (active), 2 Return's Information, 3 Additional Information, 4 Summary, 5 Declaration.
- Form Fields:**
 - Tax Base Determination Method:** Simplified Return (dropdown).
 - Capital:** 200,000.00 (input field).
 - Annual Revenue:** 500,000.00 (input field, highlighted with a red box).
 - Headquarter in Qatar:** (checkbox).
 - Regime:** Standard ... (dropdown).
 - Business Activity:** (dropdown).
 - Tax Rate:** 10.00 (input field).
 - Currency:** QAR (dropdown).
 - Details:** (input field).
- Confirmation:** I confirm that the above information is correct. In case you do not agree with the information please amend your registration details accordingly in your profile.
- Do you want to file NIL Return?:** Yes No (radio buttons).
- Navigation:** Back button, 0% progress indicator, and Continue button.

Step 2 : Return Information

The next screen Return's Information will be displayed. This section only has one part **1**.

Taxpayer can enter the details and click on **Continue** button to proceed.



Sr.No.	Taxable Income - Description	Amount
1.1	Revenue	500,000.00
1.2	Expenses	10,000.00
1.3	Net Accounting Revenue	490,000.00
1.4	Exempted Revenue	1,000.00
1.5	Other Adjustments	1,000.00
1.6	Preferential Tax Regime	1,000.00
1.7	Non-Deductible Expenses	1,000.00

2.2 Amend Return – Tax Base Determination Method to Cash Basis Method

Step 1 : Basic Information

Note : Login process is same for this method.

Here taxpayer will select Cash Basis method from dropdown for field 'Tax Base Determination Method' and fill rest of the details.

Please Tick the confirmation check box.

Click on Continue button to proceed.



The screenshot shows the 'Basic Information' step of the Income Tax Return process. The user is logged in as 'Ziad Adel and Adel Adel' with TIN: 5000015271. The return is for the period 01/01/2020 - 31/12/2020. The 'Tax Base Determination Method' is set to 'Cash Basis Method' and 'Gross Income' is 1,000,000.00. The 'Capital' is 60,000,000.00. The 'Regime' is 'Preferential', 'Business Activity' is blank, 'Tax Rate' is 8.00, 'Currency' is 'QAR', and 'Details' is '5555'. A checkbox is checked for 'I confirm that the above information is correct. In case you do not agree with the information please amend your registration details accordingly in your profile'. A 'Do you want to file NIL Return?' question has 'No' selected. Navigation buttons include 'Back', 'Save as Draft', and 'Continue'.

Step 2 : Return Information

The next screen Return's Information will be displayed. This section is divided into 5 different parts.

Taxpayer will be able to edit section icons  ,  up till  and make changes as per requirements.

Icon  will display details for Net Income/Loss section. Taxpayer can enter the details and click on  button to proceed.

The screenshot shows the 'Return's Information' step. The 'Net Income/Loss' section is active, displaying a table of revenues and expenses. The table has columns for 'Sr.No.', 'Net Receipt of the Year - Description', and 'Amount'. The data is as follows:

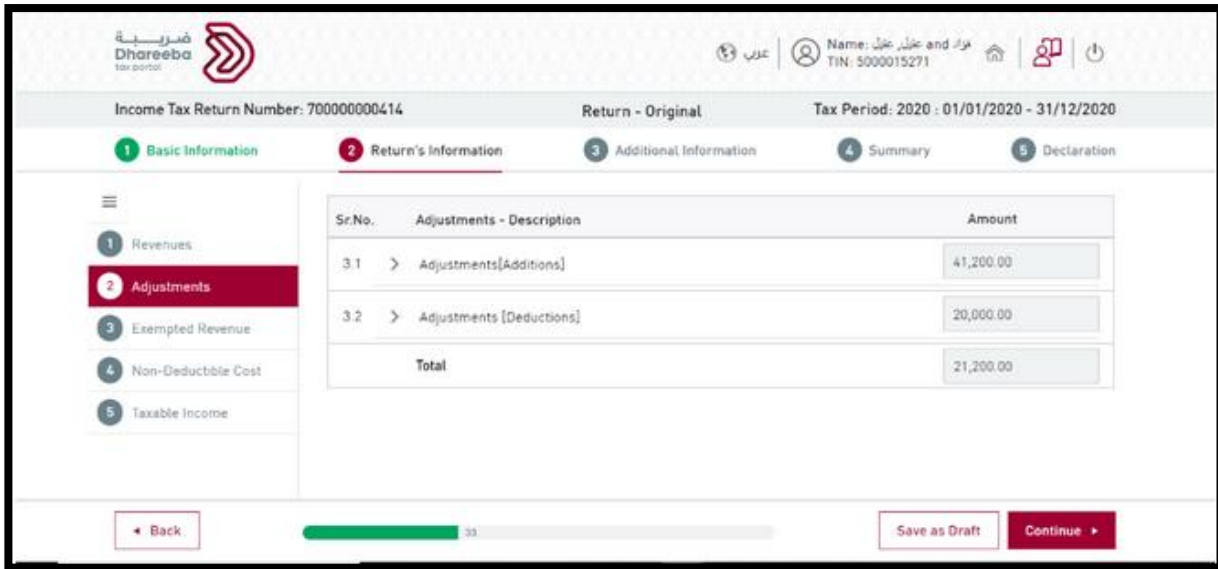
Sr.No.	Net Receipt of the Year - Description	Amount
2.1	Received Revenues	50,000.00
2.2	Receivables Revenues	1,000.00
2.3	Total Revenue	51,000.00
2.4	Expenses Paid	4,000.00
	Net Income/Loss	47,000.00

Navigation buttons include 'Back', 'Save as Draft', and 'Continue'.



System will open Icon  and display details for Adjustments section.


Click on  to expand fields and change the details as required.



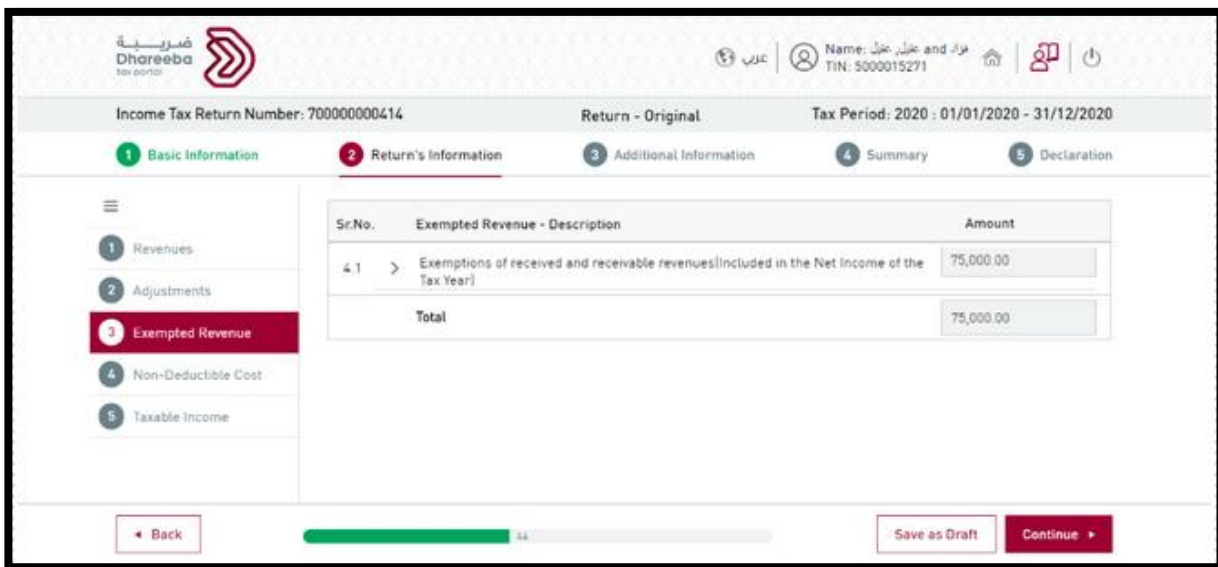
The screenshot shows the Dhareeba tax portal interface. At the top, it displays the Dhareeba logo, user name 'فواز عبد العزيز عتيق' (Fawaz Abdul Aziz Ateiq), TIN: 5000015271, and language 'عربي'. Below this, the 'Income Tax Return Number: 700000000414' and 'Tax Period: 2020 : 01/01/2020 - 31/12/2020' are shown. The main navigation bar includes 'Basic Information', 'Return's Information', 'Additional Information', 'Summary', and 'Declaration'. The left sidebar lists 'Revenues', 'Adjustments', 'Exempted Revenue', 'Non-Deductible Cost', and 'Taxable Income'. The 'Adjustments' section is active, displaying a table with the following data:

Sr.No.	Adjustments - Description	Amount
3.1	Adjustments [Additions]	41,200.00
3.2	Adjustments [Deductions]	20,000.00
Total		21,200.00

At the bottom, there are 'Back', 'Save as Draft', and 'Continue' buttons.

Click on Continue button to proceed and system will open Icon  and display details for Exempted Revenue section.

Taxpayer will Click on  to expand fields makes the changes as required.



The screenshot shows the Dhareeba tax portal interface. At the top, it displays the Dhareeba logo, user name 'فواز عبد العزيز عتيق' (Fawaz Abdul Aziz Ateiq), TIN: 5000015271, and language 'عربي'. Below this, the 'Income Tax Return Number: 700000000414' and 'Tax Period: 2020 : 01/01/2020 - 31/12/2020' are shown. The main navigation bar includes 'Basic Information', 'Return's Information', 'Additional Information', 'Summary', and 'Declaration'. The left sidebar lists 'Revenues', 'Adjustments', 'Exempted Revenue', 'Non-Deductible Cost', and 'Taxable Income'. The 'Exempted Revenue' section is active, displaying a table with the following data:

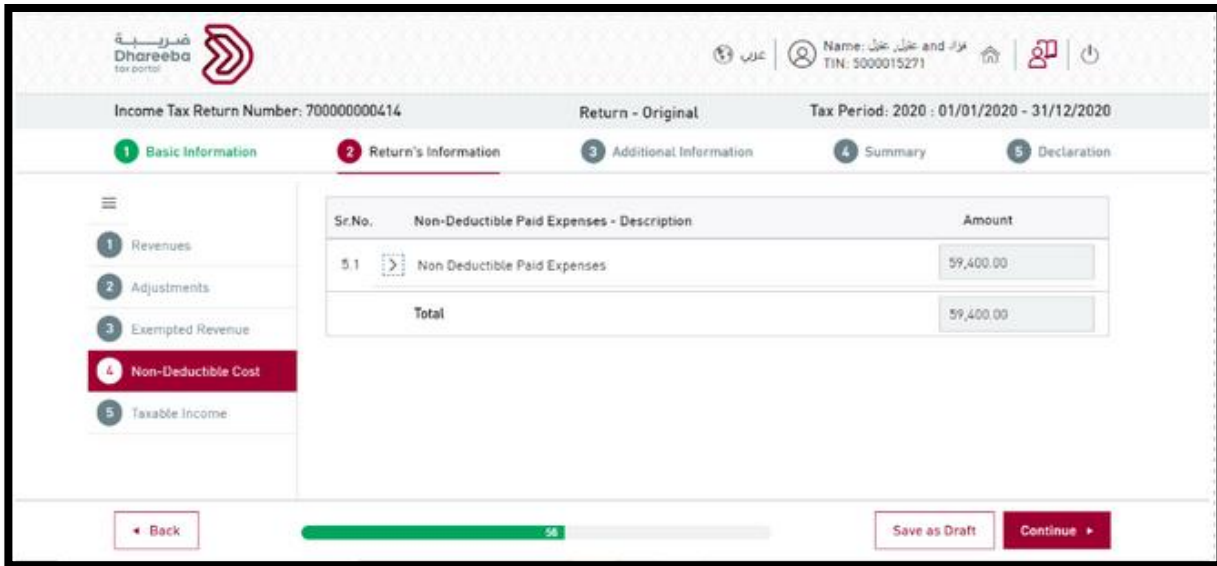
Sr.No.	Exempted Revenue - Description	Amount
4.1	Exemptions of received and receivable revenues (included in the Net Income of the Tax Year)	75,000.00
Total		75,000.00

At the bottom, there are 'Back', 'Save as Draft', and 'Continue' buttons.



After Taxpayer clicks on Continue button system will open Icon  and display details for Non-Deductible Cost section.

Taxpayer will click on  to expand fields and fill the details as required. Taxpayer can enter the details and click on  button to proceed.



The screenshot shows the Dhareeba tax portal interface. At the top, there is a header with the Dhareeba logo, user information (Name: محمد بن علي, TIN: 5000015271), and navigation icons. Below the header, the main content area displays the following information:


- Income Tax Return Number: 700000000414
- Return - Original
- Tax Period: 2020 : 01/01/2020 - 31/12/2020


The navigation menu includes five steps: 1 Basic Information, 2 Return's Information, 3 Additional Information, 4 Summary, and 5 Declaration. The current step is 4, Non-Deductible Cost.

The main content area shows a table with the following data:

Sr.No.	Non-Deductible Paid Expenses - Description	Amount
5.1	Non Deductible Paid Expenses	59,400.00
Total		59,400.00

At the bottom of the screen, there are buttons for "Back", "Save as Draft", and "Continue". A progress bar is also visible, showing the current step is 4 out of 5.

After click on Continue button system will open Icon  and display details for Taxable Income section.

Taxpayer will click on  icon to expand fields and fill the details as required. Click on Continue button to proceed.



Income Tax Return Number: 70000000414 Return - Original Tax Period: 2020 : 01/01/2020 - 31/12/2020

1 Basic Information 2 Return's Information 3 Additional Information 4 Summary 5 Declaration

Sr.No.	Taxable Income - Description	Amount
6.1	Net Income/Loss	52,600.00
6.2	Carried forward losses Details	0.00
6.3	Net Taxable Income / Loss	52,600.00
6.4	Qatari & GCC Ownership and Profit Sharing Percentage Details	
6.5	Deduction Amount of qatari and resident national GCC country	52,600.00
6.6	Net Taxable Income / Loss after Deduction of Qatari / GCC Nationals Resident in Qatar	0.00

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Back Save as Draft Continue

2.3 Amend Return –Tax Base Determination Method to 70% Gross Revenue Method

Step 1 : Basic Information

Note : Login process is same for this method.

Taxpayer will select 70% Gross Revenue Method from dropdown for field 'Tax Base Determination Method' and fill rest of the details.

Taxpayer should tick the confirmation check box and click on Continue button to proceed.



Income Tax Return Number: 700000000415 Return - Original Tax Period: 2019 : 01/01/2019 - 31/12/2019

1 Basic Information 2 Return's Information 3 Additional Information 4 Summary 5 Declaration

Tax Base Determination Method
70% Gross Revenue Method

Capital
60,000,000.00

Regime	Business Activity	Tax Rate	Currency	Details
Standard ...		10.00	QAR	

Do you want to file NIL Return?
 Yes No

I confirm that the above information is correct. In case you do not agree with the information please amend your registration details accordingly in your profile

Back Continue

Step 2 : Return Information

The next screen Return's Information will be displayed. This section only has one part **1**.

Taxpayer makes the changes as per required. Click on Continue button to proceed.

Income Tax Return Number: 700000000415 Return - Original Tax Period: 2019 : 01/01/2019 - 31/12/2019

1 Basic Information 2 Return's Information 3 Additional Information 4 Summary 5 Declaration

Sr.No.	Taxable Income - Description	Amount
1	2.1 Gross Revenue	110,000,000.00
	2.2 Net Taxable Income	77,000,000.00
	2.3 Qatari & GCC Ownership and Profit Sharing Percentage Details	
	2.4 Deduction Amount for Qataris & GCC Nationals Resident in Qatar	53,900,000.00
	2.5 Net Taxable Income / Loss after Deduction of Qatari / GCC Nationals Resident in Qatar:	23,100,000.00
	2.6 Tax Due	2,310,000.00
	2.7 Late Filing Penalty	52,500.00

Back Continue



2.4 Amend Return - Steps Common to all methods

Step 1: Additional Information

When Taxpayer has finished editing the Return's Information screen for selected method and click on Continue button, Taxpayer is directed to the next screen Additional Information.

In 'Additional Information', taxpayer needs to enter details about 'Who prepared this Financial Statement'.

Also 'Financial Statement Audited by Auditor registered in Qatar' needs to be uploaded in this section.

Taxpayer can enter additional notes or attach supporting document on Additional Information page.

Fields having Details option are schedules for entering detailed information specific to the field. Once clicked on this button a new form will get open to enter the details specific to that schedule.

Click on Continue button to proceed.

ضريبة
Dhareeba
tax portal

عربي | Name: زايد LLC
TIN: 5000015206

Income Tax Return Number: 700000000763 Return - Original Tax Period: 2019 : 01/01/2019 - 31/12/2019

1 Basic Information 2 Return's Information 3 Additional Information 4 Summary 5 Declaration

Additional Information

Who prepared this Financial Statement? Self Accountant [Details](#)

Upload Audited Financial by an Auditor registered in the State of Qatar [Details](#)

Attach any other supporting document

Additional Notes

Test

◀ Back 80 Continue ▶



Step 2: Summary Screen

Summary page will display the details of Net Taxable Income, Tax Due & Penalties (if any), Adjustment against Confirmed Credits/Advance Payments and Total Amount Due.

Necessary details are now completed for the Amendment Process. Click on Continue button to proceed.

Summary - Description	Amount
I. Tax Due	21,335.15
J. Late Filing Penalty	54,500.00
K. Late Payment Penalty	1,706.80
L. Adjustment against Confirmed Refunds / Advance Payments	0.00
WHT Amount	0.00
M. Total Tax Amount [G + H + I - J]	77,541.95

NOTE:

A bar indicator is provided at the bottom of each screen indicating the percentage of form completed by the Taxpayer.



Step 3: Declaration Screen

Taxpayer can select designation for field Designation by selecting option from the drop down list.

Rest of the the details of the Declaration is auto populated.

To submit the form, Taxpayer should mandatorily tick the checkbox :

- I agree with the terms and conditions.
- I declare that the information provided in this form is true and correct.

Taxpayer should click on Submit button to proceed.

The screenshot displays the 'Declaration' step of the tax return process. At the top, the Dhareeba logo and 'tax portal' text are visible. The page header includes 'Income Tax Return Number: 700000000763', 'Return - Original', and 'Tax Period: 2019 : 01/01/2019 - 31/12/2019'. The progress bar shows five steps, with the fifth step, 'Declaration', being the active one. The form fields are as follows: First Name (Sparsh), Last Name (Tyagi), Designation (Owner), Date (17/08/2020), Email Address (sparsh@gmail.com), and Phone Number (+974 55646913). Two checkboxes are present: 'I agree with the Terms and Conditions' and 'I declare that the information provided in the form is true and correct', both of which are checked. A 'Back' button is located at the bottom left, and a 'Submit' button is at the bottom right.

Step 4: Acknowledgement Screen

After submission, the Tax Return is processed, and an acknowledgement screen will be displayed as show below.

In case the Total Tax Payable amount is greater than zero, the following screen appears, reference number is generated. Here Taxpayer has an option to pay the Tax amount. If Taxpayer wishes to pay later than select Taxpayer can select Close option.

In case the Total Tax Payable amount is equal to zero, then the Taxpayer select Close option and submit the Tax Return.



The screenshot shows the Dhareeba tax portal interface. At the top, there is a header with the Dhareeba logo, the text 'ضريبة Dhareeba tax portal', and user information including 'عربي', 'Name: محروف Inc', and 'TIN: 5000021816'. The main content area features a large green checkmark icon and the text 'Return for Income Tax complete'. Below this, it states 'Your Return reference number is 700000001527 submitted on: 30/08/2020'. A message follows: 'Kindly use your reference number to track your return's status in the system and when contacting us. This Notification confirms that we have received your return, however this is not an approval nor a rejection of your return. Kindly note that the General Tax Authority reserves the right to request additional documents and details concerning your return.' Contact information is provided: 'For any inquiry or assistance, please contact us on: Within Qatar: 16565, Outside Qatar: +974 4406 9941'. At the bottom, there are two buttons: 'Close' and 'Pay'.

3. Correspondence received by Taxpayer

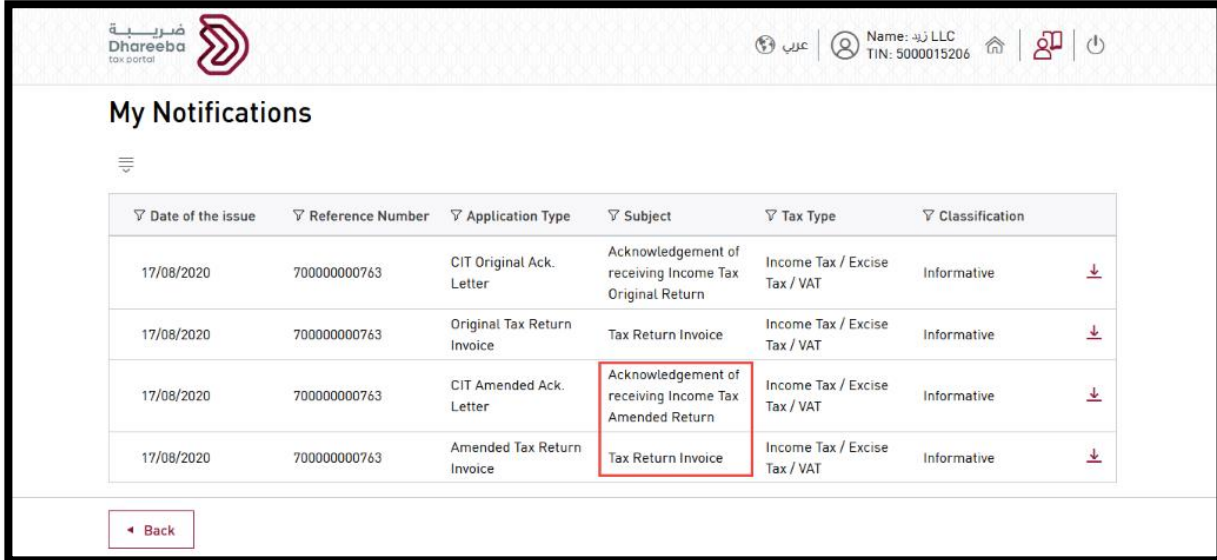
a. Steps how Taxpayer can open and view notifications on the portal

A taxpayer should log in to Taxpayer Portal and select 'My Notifications' tab from the Home screen to view the notifications.

The screenshot displays the 'Home' screen of the Dhareeba tax portal. The header includes the Dhareeba logo, 'Name: حنية', and 'TIN: 5000019588'. A navigation bar at the top contains tabs for 'Home', 'Return/Statement', 'Payments/Refunds', 'Requests', 'Declarations', 'Reports', and 'Taxpayer Services'. The main content area is titled 'Home' and features five primary action cards: 'My Notifications' (with a 'View' button), 'My Certificates' (with a 'View' button), 'My Profile' (with 'Amend' and 'View' buttons), 'Manage Employees' (with an 'Open' button), and 'Manage Taxpayer Representative' (with 'Assignment' and 'Disengage' buttons).



Taxpayer can download the notification of Acknowledgement of receiving Income Tax Amended Return and Tax Return Invoice.



The screenshot shows the 'My Notifications' section of the Dhareeba tax portal. The page header includes the Dhareeba logo, the name 'Name: زيد LLC', and the TIN '5000015206'. The notification table has the following data:

Date of the issue	Reference Number	Application Type	Subject	Tax Type	Classification	
17/08/2020	700000000763	CIT Original Ack. Letter	Acknowledgement of receiving Income Tax Original Return	Income Tax / Excise Tax / VAT	Informative	↓
17/08/2020	700000000763	Original Tax Return Invoice	Tax Return Invoice	Income Tax / Excise Tax / VAT	Informative	↓
17/08/2020	700000000763	CIT Amended Ack. Letter	Acknowledgement of receiving Income Tax Amended Return	Income Tax / Excise Tax / VAT	Informative	↓
17/08/2020	700000000763	Amended Tax Return Invoice	Tax Return Invoice	Income Tax / Excise Tax / VAT	Informative	↓

A red box highlights the 'Acknowledgement of receiving Income Tax Amended Return' notification. A 'Back' button is visible at the bottom left of the notification area.

b. Taxpayer will receive SMS, Email and PDF on Mobile, Email ID and Dashboard

The Taxpayer will receive the following notifications
SMS, Email and PDF on Submission of Income Tax Amended Return
SMS, Email and PDF of Amended Income Tax Return Invoice

End of Document